Web Based Form Management (eForms)

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Technical Computing Services

UCLA Software Engineering Course
CS 130,
1 April 2011

The Aerospace Corporation

- Created in 1960 at the request of Congress to provide technical and engineering support to the U.S. Air Force

- Nonprofit organization
  - *Operates a Federally-Funded Research and Development Center (FFRDC)*

- Purpose is purely technical

- Applies engineering and scientific expertise to advance performance of national security space systems
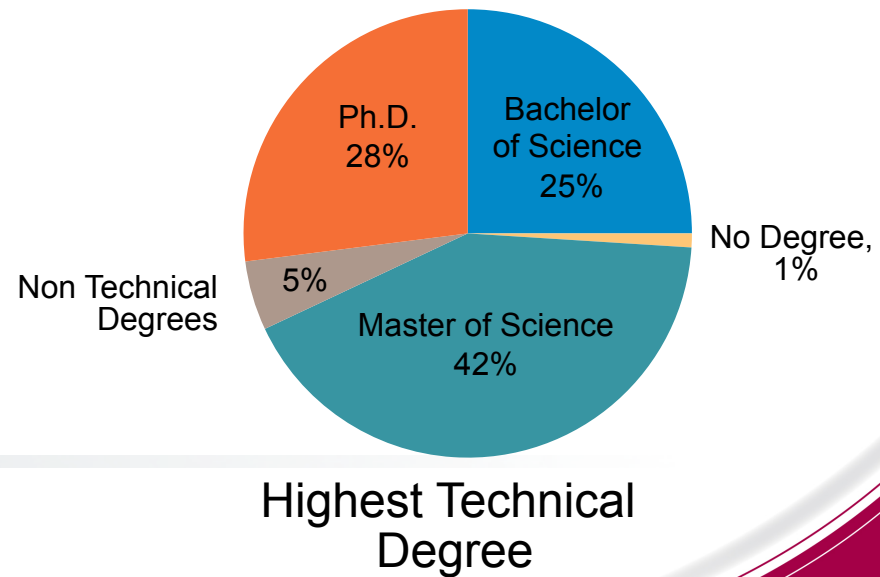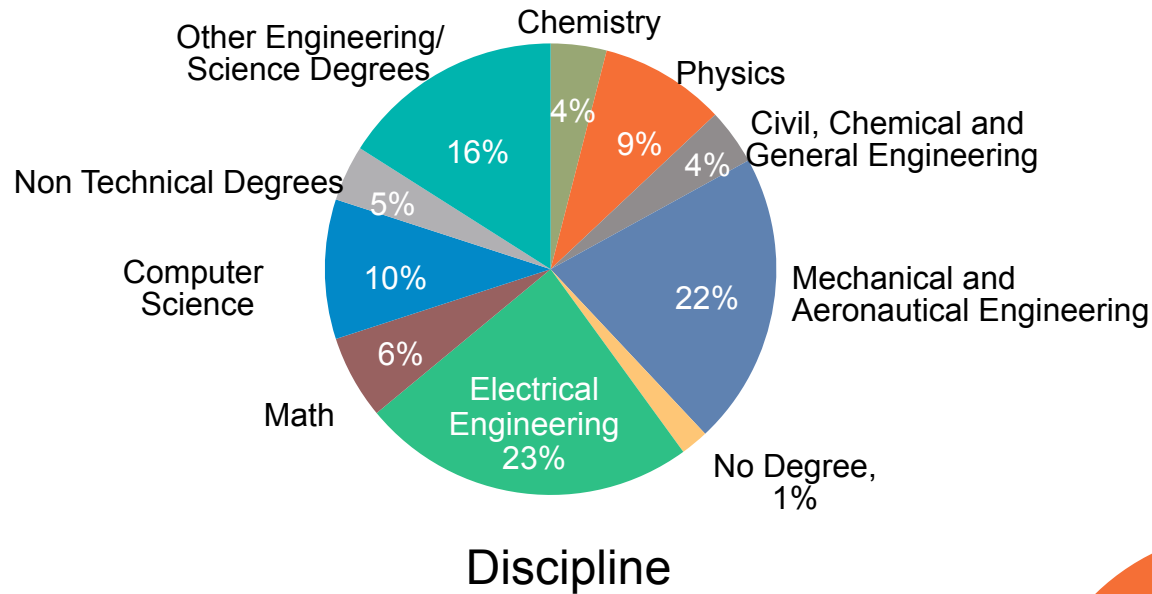
- Headquarters in El Segundo, CA

Sunnyvale
Vandenberg AFB
Pasadena
El Segundo
San Diego
Albuquerque
Houston
Colorado
Omaha
Dayton
Huntsville
Philadelphia
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Rosslyn
Chantilly
Cape Canaveral AFS

Dedicated to National Security Space mission success

Aerospace Staff
Discipline and Technical Degree

Discipline

Highest Technical Degree

Motivation - eForms

- Eliminate paper processes to increase efficiency
  - *It's time to automate the form process*
- We get requests for new online forms on a regular basis
  - *Need a centralized system to manage these forms*
- Forms need to be
  - *Designed / Created*
  - *Revised / Versioned*
  - *Stored*
  - *Signed*
  - *Approved*
  - *Audited*
  - *Renewed*
  - *Discontinued*
  - *Private*

Sample online form

Enterprise Information Services

Services | Support | Info Secu

IP Address Request Form

Kind of Request
○ New IP Address   ○ Delete IP Address   ○ Change IP Information

Requestor's Name
[   ]

Requestor's Phone
[   ]

Requestor's Email
[   ]

Computer Location
[   ]

Computer Model (e.g., HP EliteBook, MacBook Pro, Virtual System)
[   ]

Ethernet Address (e.g., 08-00-20-1b-47-61)
[   ]

Property Tag:
[   ]

Preferred Hostname: (optional - if blank the property Tag will be used)
[   ]

Alternate Hostname (If preferred is unavailable)
[   ]

Network
○ Aeronet   ○ SMCNet   ○ Other

Current IP address: (If applicable)
[   ]

Comments:
[   ]

(Send)

Sample online form #2

Mentor Sign-up Form

If you are interested in becoming a mentor, please complete the form below. By completing this form, you agree to have your contact information appear in the corporate mentor profiles listing, which is available to all employees at Aerospace.

Questions marked with a * are required.

Badge*

First name*   MI   Last name*

Job title*   CCC*

Years at Aerospace*   Years of experience*

Work telephone*

E-mail address*

Office location*
Albuquerque

Current job and brief work history*

Professional background* (Please check all that apply)

- Acquisition
- Administrative Services
- Aerospace Engineering
- Auditing
- Civil Engineering
- Communications Engineering
- Computer Analysis
- Computer Operations
- Computer Programming
- Computer Technology
- Electrical Engineering
- Facilities
- Financial Management
- Human Resource Management
- Industrial Engineering
- Information Technology
- Launch
- Library
- Management
- Mechanical Engineering
- Modeling and Simulation
- Network Engineering
- Office Professional
- Program Manager
- Research Analysis
- Security Services
- Software Engineering
- Systems Engineering
- Telecommunications
- Training and Professional Development

Education*

Certifications

Highlight any particular qualities you bring to a mentoring partnership* (Please check all that apply)

- Interpersonal skills
- Confidante/sounding board
- Optimistic/positive outlook
- Writing skills
- Networking skills
- Listening skills
- Team building/player
- Leadership/supervisory experience
- Communications skills
- Public speaking skills
- A successful career path
- Committed to the growth of the organization
- Committed to helping people grow and develop

Google approach

Ticket

Report a problem or suggestion

Summary *
Short one or two word description

Reporter *
Your name

Description *
Describe the suggestion or problem

Status Notes
Used internally, leave blank

Status
Used internally, do not set

New ▲▼

Submit

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Report Abuse - Terms of Service - Additional Terms

Requirements

- Scope the system so that it can be completed within 10 weeks
- Document and prioritize requirements
- Design with future iterations in mind
- Use a project lifecycle of your choice

Architectural Constraints

- Application is accessible through the Web
    - *IE 7.0 + and Firefox*
- Must use open standard based technologies
- Assume user is authenticated
- HTML5 technologies

Collaboration and coordination

- Telephone conference calls
  - *Aerospace will provide an 800 or 866 number*
- Email (always cc both)
  - *Jennifer Lombardi*
    - lombardi@aero.org
  - *Ric Cowan*
    - cowan@aero.org